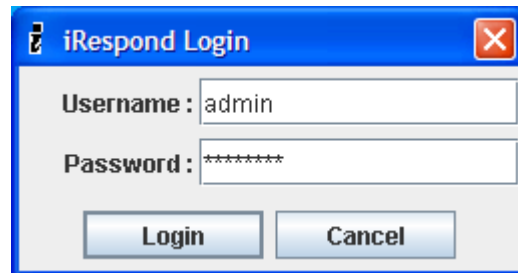


*i*Respond Now! Quick Reference Guide



Teacher's Account

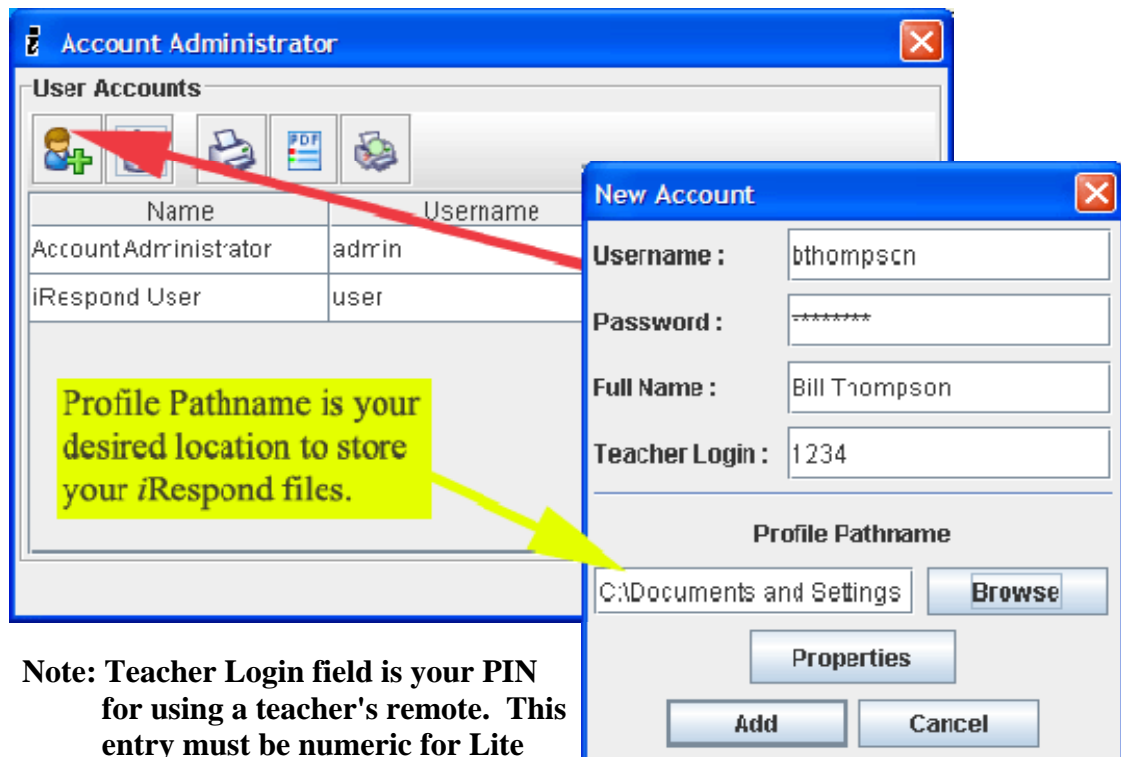
STEP 1) After you have completed the software installation, locate the *iRespond* icon on your desktop. Double click to start *iRespond*.



The image shows the 'iRespond Login' dialog box. It has a blue title bar with the text 'iRespond Login' and a close button. Below the title bar, there are two input fields: 'Username : admin' and 'Password : *****'. At the bottom, there are two buttons: 'Login' and 'Cancel'.

STEP 2) For first time logins, use the admin login: Username: "admin" Password: "changeme". Login is case sensitive.

STEP 3) Create your permanent login by clicking the "New Account" button and filling out the information.



The image shows the 'Account Administrator' dialog box. It has a blue title bar with the text 'Account Administrator'. Below the title bar, there is a 'User Accounts' section with a table. A red arrow points from the 'New Account' button in the 'User Accounts' section to the 'New Account' dialog box. A yellow box highlights the 'Profile Pathname' field in the 'New Account' dialog box, with a yellow arrow pointing to it. The 'New Account' dialog box has a blue title bar with the text 'New Account'. It has several input fields: 'Username : bthompscn', 'Password : *****', 'Full Name : Bill Thompson', and 'Teacher Login : 1234'. Below these fields, there is a 'Profile Pathname' section with a text box containing 'C:\Documents and Settings' and a 'Browse' button. At the bottom, there are three buttons: 'Properties', 'Add', and 'Cancel'.

Name	Username
AccountAdministrator	admin
iRespond User	user

Profile Pathname is your desired location to store your *iRespond* files.

Note: Teacher Login field is your PIN for using a teacher's remote. This entry must be numeric for Lite remotes or 1 to 8 alphabetic letters for UltraLite remotes.

STEP 4) Exit and log in with your new account.

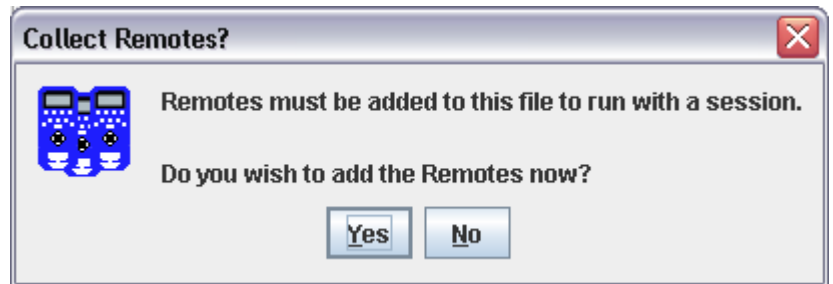
Remote Collection



STEP 1) Remove all your remote devices from the carrying case and log into *iRespond*.


STEP 2) At Session Setup, find the Remote Devices window located in the top-right. Click the "New" button, give the list a name, select the remote type, and accept.

STEP 3) At the *Collect Remotes?* dialog box, Click Yes.



STEP 4) Apply power to the base unit and follow the on screen directions.

STEP 5) Apply power to all remote units and the Remote Collector will gather them into a list.

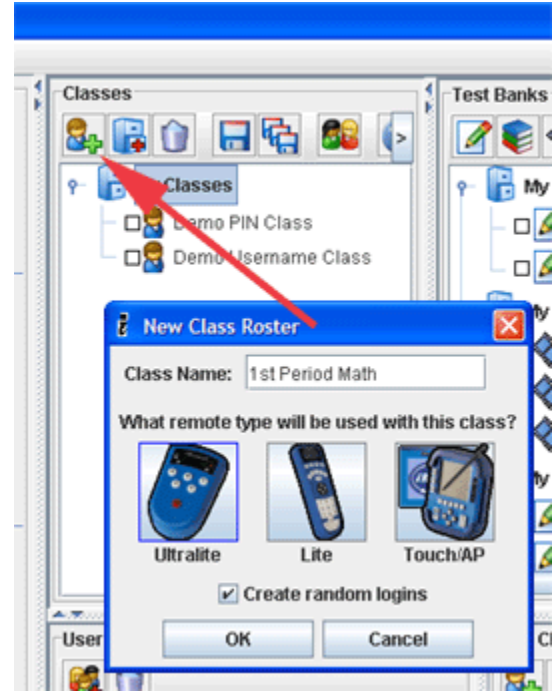
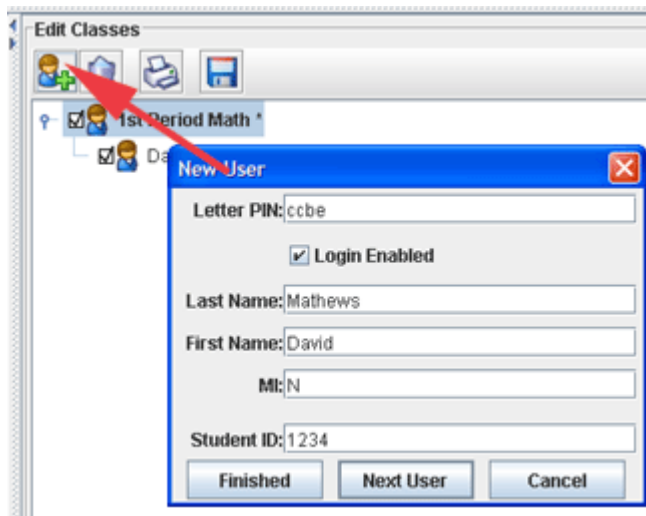
STEP 6) Once all remotes have been found, click done. Save the list by clicking on the save  icon. **Note: This process only has to be completed once.**

Class Rosters

STEP 1) In the Session Setup, locate the Classes window at top-left. Click the "New" button.

STEP 2) Name your class in the space provided. Then, select the remote type. **Note: Leave the "Create Random logins" checked for iRespond to create student PIN's for you.** Or you may assign them manually. Click OK.

STEP 3) Complete the New User dialog box for your first student. Continue this step for all students by clicking "Next User." Don't forget to "Save" your work.



Note 1: Student Rosters may be imported using the Import Wizard.

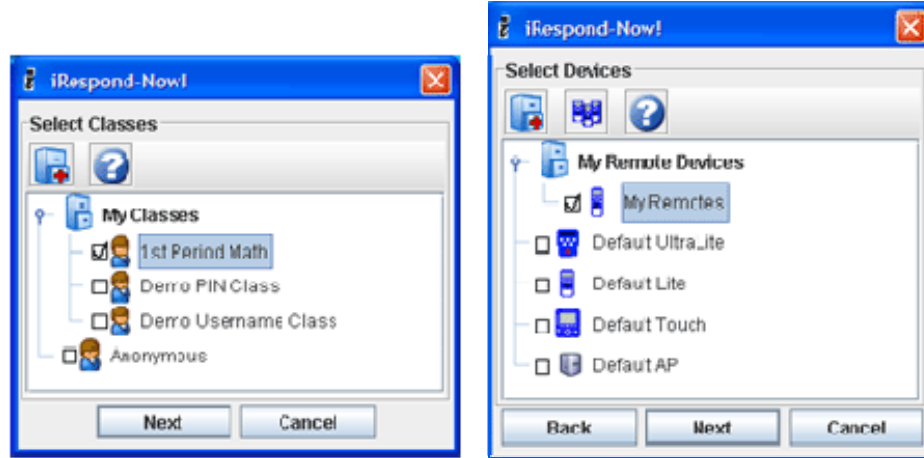
Note 2: Use the print button to print out your roster with student PIN/passwords.

iRespond-Now!

Use *iRespond-Now!* for quick formative assessment without the need to set-up content.

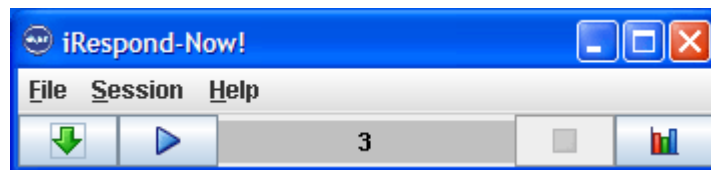
STEP 1) Launch the *iRespond-Now!* application and login using your Teacher's Login.

STEP 2) Select a class and click "Next", select the remote device and click "Next".



STEP 3) At the Finding Base Unit screen, turn on your base unit, and follow on-screen instructions. Once the base is found, click "Next".

STEP 4) Direct your students to login to their remote devices. **Note: *iRespond-Now!* will float over any content question and allow for quick formative assessment.**



STEP 5) Use the "Green Down Arrow" to mark the type of question and and correct response, and click the "Play" button to send the question. The students will enter their answers, and the results will be shown in real time and graphing is automatic.

